

## **Assigning Incompletes**

As an alternative to giving zeros, an incomplete may be given when there is not sufficient evidence (as judged by the teacher) of whether or not a student met a standard. An Incomplete mark "IE" (Insufficient Evidence) may be given on each report of student achievement and the final progress report. Students who receive an incomplete MUST continue to complete required class work to provide such evidence.

- Giving incompletes is a positive, supportive approach that is likely to be much more effective in promoting further learning than is the negative and punitive impact of zeros. (O'Connor, 2007)
- Students are not let off the hook with a zero. They learn that they have specific responsibilities in school and that their actions have definite consequences. (Guskey, 2004)