

## Wood Dale School District 7

### Parental Involvement Policy

2018-2019

From the Parental Involvement: Title I, Part A Non-Regulatory Guidance (April 23, 2004)

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#### **PART I. GENERAL EXPECTATIONS.**

**Wood Dale School District 7** agrees to implement the following statutory requirements:

- The school district will put into operation programs, activities and procedures for the involvement of parents in all of its schools with Title I, Part A programs, consistent with section 1118 of the Elementary and Secondary Education Act (ESEA). Those programs, activities and procedures, including the process of school review and improvement under section 1116, will be planned and operated with meaningful consultation with parents of participating children.
- Consistent with section 1118, the school district will work with its schools to ensure that the required school-level parental involvement policies meet the requirements of section 1118(b) of the ESEA, and each include, as a component, a school-parent compact consistent with section 1118(d) of the ESEA.
- The school district will incorporate this district wide parental involvement policy into its LEA plan developed under section 1112 of the ESEA.
- In carrying out the Title I, Part A parental involvement requirements, to the extent practicable, the school district and its schools will provide full opportunities for the participation of parents with limited English proficiency, parents with disabilities, and parents of migratory children, including providing information and school reports required under section 1111 of the ESEA in an understandable and uniform format and including alternative formats upon request and, to the extent practicable, in a language parents understand.
- If the LEA plan for Title I, Part A, developed under section 1112 of the ESEA, is not satisfactory to the parents of participating children, the school district will submit any parent comments with the plan when the school district submits the plan to the State Department of Education.

- The school district will involve the parents of children served in Title I, Part A schools in decisions about how the 1 percent of Title I, Part A funds reserved for parental involvement is spent, and will ensure that not less than 95 percent of the 1 percent reserved goes directly to the schools.
- The school district will provide such other reasonable support for parental involvement activities under section 1118 of the ESEA as the parents may request.
- The school district will be governed by the following statutory definition of parental involvement, and expects that its Title I schools will carry out programs, activities, and procedures in accordance with this definition:

*Parental involvement means the participation of parents in regular, two-way, and meaningful communication involving student academic learning and other school activities, including ensuring—*

*(A) that parents play an integral role in assisting their child's learning;*

*(B) that parents are encouraged to be actively involved in their child's education at school;*

*(C) that parents are full partners in their child's education and are included, as appropriate, in decision-making and on advisory committees to assist in the education of their child;*

*(D) the carrying out of other activities, such as those described in section 1118 of the ESEA.*

## **PART II. DESCRIPTION OF HOW DISTRICT WILL IMPLEMENT REQUIRED DISTRICT WIDE PARENTAL INVOLVEMENT POLICY COMPONENTS**

1. **Wood Dale School District 7** will take the following actions to involve parents in the joint development of its district wide parental involvement plan under section 1118 of the ESEA:
  - The district will coordinate a Community Curriculum Advisory Council (CCAC) which is comprised of parents, community members, teachers and administrators. The purpose of this council is to review curriculum and district policies and make improvements based on parental input. The CCAC will invite liaisons from each school in the district.

- A Community Curriculum Advisory Council Meeting will be held minimally once a year
- The Parental Involvement Policy will be reviewed and approved at a Community Curriculum Advisory Council meeting
- The School-Parent Compacts will be reviewed and approved at a Curriculum Advisory Council meeting
- The District Title I Plan will be reviewed and approved at a Curriculum Advisory Council meeting.

2. **Wood Dale School District 7** will take the following actions to involve parents in the process of school review and improvement under section 1116 of the ESEA:

- A Community Curriculum Advisory Council Meeting will be held annually to allow parents to review and improve the Parental Involvement Policy and Compacts and **District Title I Plan.**

3. **Wood Dale School District 7** will provide the following necessary coordination, technical assistance, and other support to assist Title I, Part A schools in planning and implementing effective parental involvement activities to improve student academic achievement and school performance:

- The district will coordinate an annual parent teacher conference
- The district will provide a website which includes links to parent resources
- The district will coordinate an annual Back to School Night
- The district will coordinate an annual Open House
- The district will coordinate a Bilingual Parent Advisory Committee
- The district will provide a Parent/Student/Teacher Compact to families of Title 1 students
- The district will coordinate an after school support program for at-risk students
- The district will provide parental involvement meetings for parents of students involved in the after school program
- The district will provide staff with professional development regarding specific curriculum needs
- Building principals will provide training to their CCAC liaisons on effectively communicating information to other parents

4. **Wood Dale School District 7** will coordinate and integrate parental involvement strategies in Part A with parental involvement strategies under the following other programs:

- Through grant funding, the district will coordinate the Parents as Teachers Program at the birth to age 3 level.
- The district will coordinate and integrate parental activities at the Early Childhood Education Center and the Early Intervention Program at Oak Brook.

- The district will coordinate and integrate parental activities amongst the Title I Intervention Programs, when possible.

***K-2<sup>nd</sup> Early Intervention Program (EI):***

- The Early Childhood Teachers will communicate with the Early Intervention Teachers regarding specific academic needs of the children
- The district will coordinate an Early Intervention Program (EI) for students struggling with literacy and/or math for Kindergarten, First and Second grade students
- The district will provide a Parent/Student/Teacher Compact to families of the EI students to improve reading achievement during the school year
- The district will provide parent education information throughout the school year
- ~~The Kindergarten Teachers will participate in Kindergarten registration by conducting screening assessments to identify struggling students for summer school~~

***3<sup>rd</sup>-8<sup>th</sup> Success Overall for Readers Program (SOAR):***

- The district will coordinate an intervention program (S.O.A.R.) for struggling readers at the Intermediate and Middle School level
- The district will provide a Parent/Student/Teacher Compact to families of the S.O.A.R. students to improve reading achievement during the school year
- The district will provide parent education information throughout the school year
- The 5<sup>th</sup> grade intervention teacher will communicate with the 6<sup>th</sup> grade intervention teacher regarding specific academic needs of the children

5. **Wood Dale School District 7** will take the following actions to conduct, with the involvement of parents, an annual evaluation of the content and effectiveness of this parental involvement policy in improving the quality of its Title I, Part A schools. The evaluation will include identifying barriers to greater participation by parents in parental involvement activities (with particular attention to parents who are economically disadvantaged, are disabled, have limited English proficiency, have limited literacy, or are of any racial or ethnic minority background). The school district will use the findings of the evaluation about its parental involvement policy and activities to design strategies for more effective parental involvement and to revise, if necessary (and with the involvement of parents), its parental involvement policies.

- A survey will be administered to teachers of students receiving Title I services to obtain information regarding the content and effectiveness of the program.
- A Parent Questionnaire will be administered annually to parents of students receiving Title I services to obtain information regarding the effectiveness of the program.
- Improvements/revisions will be made to the policy based on parental input.

6. **Wood Dale School District 7** will build school and parent capacity for strong parental involvement, in order to ensure effective involvement of parents and to support a partnership among the school involved, parents, and the community to improve student academic achievement through the following activities specifically described below:

A. The school district will, with the assistance of its Title I, Part A schools, provide assistance to parents of children served by the school district or school, as appropriate, in understanding topics such as the following, by undertaking the actions below:

- ⇒ Awareness of the state's academic content standards
- ⇒ Awareness of the state's student academic achievement standards
- ⇒ Awareness of the state and local academic assessments including alternate assessments
- ⇒ Awareness of the requirements of Part A
- ⇒ Awareness of how to monitor their child's progress
- ⇒ Awareness of how to work with educators

Examples we will provide are:

- Back to School Night
- Parent Teacher Conferences
- District 7 Website
- Illinois School Report Cards
- Wood Dale School District Trimester Report of Student Progress
- Parent Guides for understanding standards-based reporting
- Early Intervention Individual Remediation Plans
- SOAR Reports of Progress
- MAP Assessment Reports
- Individual Student Reports for State Testing
- Educational materials for parents
- Monthly newsletters from the principals
- Regular communication with the staff
- Padres Unidos

B. The school district will, with the assistance of its schools, provide materials and training to help parents work with their children to improve their children's academic achievement, such as literacy training, and using technology, as appropriate, to foster parental involvement, by:

- Workshops and/or regular communication coordinated by the intervention teachers to foster parental involvement
- Workshops and/or regular communication coordinated by the Bilingual/ESL staff to foster parental involvement

- Workshops coordinated by the Parent Teacher Organization (PTO) to foster parental involvement
  - Disseminate information regarding technology and English as a Second Language (ESL) classes which are provided in the surrounding area
  - Home visits, which are conducted by the Parents as Teachers Educators and some general education teachers, to help improve student achievement and promote early literacy
  - Provide resources that can be used in the home
- C. The school district will, with the assistance of its schools and parents, educate its teachers, pupil services personnel, principals and other staff, in how to reach out to, communicate with, and work with parents as equal partners in the value and utility of contributions of parents, and in how to implement and coordinate parent programs and build ties between parents and schools, by:
- Providing regular professional development opportunities
  - Providing new teacher meetings
  - Providing regular faculty meetings
  - Providing regular School Improvement Team Meetings
  - Providing opportunities for parental communication
  - Establishing regular Parent Teacher Organization meetings
  - Providing parent teacher conferences
  - Providing monthly newsletters from the administration to the families
  - Encouraging teachers to provide newsletters to families
  - Encouraging teachers to have a teacher webpage connected to the district website
  - Encouraging teachers to use social media to connect with families
- D. The school district will, to the extent feasible and appropriate, coordinate and integrate parental involvement programs and activities. The school will also encourage and support parents in more fully participating in the education of their children.
- E. The school district will take the following actions to ensure that information related to the school and parent-programs, meetings, and other activities is sent to the parents of participating children in an understandable and uniform format, including alternative formats upon request, and, to the extent practicable, in a language the parents can understand:
- All school and parent programs are included in the monthly newsletters sent home with students
  - Home Language Surveys were provided to all families to allow them to indicate language of preference
  - PTO minutes are distributed to all families
  - PTO event board is posted in the school buildings

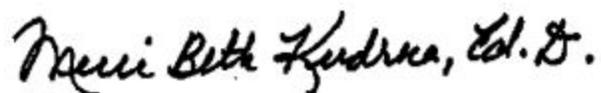
- Some school related activities are posted on community boards & newsletters
- Information is posted on the district websites and social media sites
- Flyers that pertain to different events throughout the year are translated into Spanish and Polish
- The Report of Student Progress and other critical curriculum related documents are translated in Spanish and Polish

#### **PART IV. ADOPTION**

This District-wide Parental Involvement Policy has been developed jointly with, and agreed on with, parents of children participating in Title I, Part A programs, as evidenced by participation in the Community Curriculum Advisory Council (CCAC).

This policy was reviewed and adopted by Wood Dale School District 7 CCAC members on May 7, 2018 and will be in effect for the 2018-2019 school year. The school district will post this policy on the school district website on or before November 1, 2018.

Merri Beth Kudrna, Ed.D.



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*(Signature of Authorized Official)*

May 7, 2018

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*(Date)*