

WOOD DALE SCHOOL DISTRICT 7

CONSIDERING A CAREER IN EDUCATION? TAKING A GAP YEAR?

BECOME A PARAPROFESSIONAL!

Paraprofessionals play an essential role within our school district. As a paraprofessional you will have the opportunity to work in classroom environment by supporting students under the supervision of a licensed teacher.

Listed below are the requirements and 6 easy steps to become a valued Wood Dale School District 7 paraprofessional.

Age requirement: 19*

High school diploma or its equivalent

Acquire a one time non renewable short term paraprofessional approval (3 full fiscal years)

**In January 2023 a different credential will be available*

for 18 year olds who want to serve as a parapro in an elementary school

***SHORT TERM PARAPROFESSIONAL STEPS:**

1. Create an ELIS account at Illinois State Board of Education ([ISBE](#)).
2. Submit to the DuPage ROE office (email cert@dupageroe.org) a pdf scan of your high school diploma, transcript showing graduation date, or GED/HSE certificate or transcript.
3. After August 18, 2022 applicant applies for approval through ELIS (\$50 application fee). ISBE evaluates application and issues approval.
4. Go to our wd7.org website, click the EMPLOYMENT tab and select Support Staff (all paraprofessional opportunities will be posted), click the APPLY button.
5. Complete the WD7 application and upload your short term paraprofessional approval (or when it becomes available).
6. You will receive a phone call or email from the school's administrator to set up an interview.

PLEASE NOTE: The SHORT TERM APPLICATION BECOMES AVAILABLE ON 8.18.22
To expedite the process complete steps 1, 2 and 5, the approval may be uploaded to WD7 at a later time.

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